

Government of Jammu and Kashmir
Home Department
Civil Secretariat, Srinagar

Subject: Delegation of Drawing & Disbursing Officer (DDO) Powers in favour of Divisional Commissioners and Deputy Commissioners/District Magistrates of J&K under Demand No. 51 (Police), Ministry of Home Affairs, Government of India.

**Government Order No. 324 -HOME of 2026
Dated: 04.06.2026**

Sanction is hereby accorded to the designation along with delegation of Drawing & Disbursing Officer (DDO) Powers in favour of the following officers, to operate upon the funds to be released under Demand No. 51 (Police) of the Ministry of Home Affairs, Government of India, through concerned Pay & Accounts Officer(s) on Public Financial Management System (PFMS) Portal:

S. No.	Division / District	DDO Powers delegated in favour of:
1.	Kashmir Division	Accounts Officer with Divisional Commissioner Kashmir
2.	Jammu Division	Accounts Officer with Divisional Commissioner Jammu
3.	Srinagar	Accounts Officer with Deputy Commissioner Srinagar
4.	Ganderbal	Accounts Officer with Deputy Commissioner Ganderbal
5.	Budgam	Accounts Officer with Deputy Commissioner Budgam
6.	Pulwama	Accounts Officer with Deputy Commissioner Pulwama
7.	Shopian	Accounts Officer with Deputy Commissioner Shopian
8.	Kulgam	Accounts Officer with Deputy Commissioner Kulgam
9.	Anantnag	Accounts Officer with Deputy Commissioner Anantnag
10.	Bandipora	Accounts Officer with Deputy Commissioner Bandipora
11.	Baramulla	Accounts Officer with Deputy Commissioner Baramulla
12.	Kupwara	Accounts Officer with Deputy Commissioner Kupwara
13.	Jammu	Accounts Officer with Deputy Commissioner Jammu
14.	Samba	Accounts Officer with Deputy Commissioner Samba
15.	Kathua	Accounts Officer with Deputy Commissioner Kathua
16.	Udhampur	Accounts Officer with Deputy Commissioner Udhampur
17.	Reasi	Accounts Officer with Deputy Commissioner Reasi
18.	Ramban	Accounts Officer with Deputy Commissioner Ramban
19.	Doda	Accounts Officer with Deputy Commissioner Doda
20.	Kishtwar	Accounts Officer with Deputy Commissioner Kishtwar
21.	Rajouri	Accounts Officer with Deputy Commissioner Rajouri
22.	Poonch	Accounts Officer with Deputy Commissioner Poonch

This sanction shall be subject to the following conditions:

1. The delegated/designated DDOs shall operate only such object heads/schemes under Demand No. 51 (Police) as may be specifically authorized by the Home Department, J&K from time to time.
2. The concerned DDOs shall ensure strict adherence to the provisions of General Financial Rules (GFRs), Delegation of Financial Powers Rules

(DFPR), instructions/guidelines issued by the Ministry of Home Affairs/ Ministry of Finance, Government of India and Home Department, Government of J&K and the Office of the Internal Financial Advisor (Home) from time to time.

3. The DDOs shall be personally responsible for verification, genuineness and admissibility of claims before processing payments through PFMS.
4. All payments shall be made only to eligible vendors/beneficiaries through PFMS after due verification and completion of codal formalities.
5. The concerned DDOs shall maintain proper records, vouchers, audit trail, utilization certificates and other relevant documents for audit/inspection purposes.
6. The delegation of DDO powers shall not, in any manner, amount to delegation of financial powers beyond the approved budget allocation and authorization issued by the competent authority.
7. The expenditure shall be incurred strictly within the approved budgetary provisions and for the purpose for which funds are authorized/allotted.
8. The DDOs shall ensure compliance with all audit observations and shall furnish requisite reports/information to the Home Department, J&K and other authorities, as and when sought.
9. Any irregularity, excess expenditure, unauthorized payment or violation of financial rules/instructions shall be the personal responsibility of the concerned DDO.

By order of the Lieutenant Governor.

Sd/-

(Chandraker Bharti), IAS

Principal Secretary to the Government.

No: HOME-ACC01/22/2026-FIN-HOME/CC-7758550

Dated: 04.06.2026.

Copy to the:

1. Financial Commissioner (Additional Chief Secretary), Finance Department, J&K.
2. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
3. Divisional Commissioner, Kashmir
4. Divisional Commissioner, Jammu.
5. All Deputy Commissioners/District Magistrates, J&K.
6. Director General of Accounts & Treasuries, Finance Department, J&K.
7. Internal Financial Advisor, Home Department, J&K.
8. Controller of Accounts, Home Department, J&K.
9. Pay & Accounts Officers, Srinagar 01 & 02, Jammu, Home Department, J&K.
10. Concerned Officers (DDOs).
11. Private Secretary for information of the Principal Secretary (Home).
12. Government Order/Master file.

Copy also to the:

1. Principal Chief Controller of Accounts, MHA, GoI.
2. Additional Secretary, JK&L Division, MHA, GoI.
3. Principal Accounts Officer (Admn.) & Accounts, MHA, GoI.

Manoj Gupta,
Financial Advisor/CAO.